



**Request For Quotation:
Provision of Cleaning and Biosecurity Services
October 2026**

Contents

1. INTRODUCTION.....	3
2. SCOPE OF WORK	3
3. TECHNICAL REQUIREMENTS AND/OR DELIVERABLES.....	4
4. RFQ RESPONSE REQUIREMENTS	4
5. EVALUATION CRITERIA	7
6. SUBMISSION GUIDELINES	8
7. CONTRACT TERMS	8
8. GENERAL TERMS & CONDITIONS	9



1. INTRODUCTION

Dorper Wind Farm RF Proprietary Limited (**DWF**) is an operational 100 MW wind power plant located between Molteno and Sterkstroom in the Eastern Cape province of South Africa.

DWF intends to enter into a thirty-Six (36) months contract with a supplier of Cleaning and Biosecurity Service.

2. SCOPE OF WORK

Objective: Provision of Cleaning and Biosecurity services thereof for the Dorper Wind Farm for a thirty-Six (36) months term:

Specific Services/Deliverables Required

The appointed Service Provider shall provide the following services:

2.1. Biosecurity services

- a) Supply of consumables including Vinegar and Glutaraldehyde based general-purpose disinfectant (GPC8).
- b) Provision of two (2) biosecurity officers as follows:
 - One officer stationed on site daily, seven days a week from 06H00 am to 18H00 pm.
 - The officers shall rotate at a frequency determined by the service provider for fatigue management.
- c) Maintain all designated biosecurity stations in an operational and hygienic condition.
- d) Ensure that disinfectant solutions are prepared, maintained and replaced in accordance with the applicable product requirements and DWF's biosecurity procedures.
- e) Ensure that personnel responsible for biosecurity duties are adequately trained.

2.2. Cleaning Services

- a) Routine cleaning of all offices, substation building, meeting rooms and other occupied facilities.
- b) Cleaning all ablution facilities, including toilets, urinals, basins, showers, floors, walls and associated fittings.

- c) Cleaning and maintaining kitchens, canteens, dining areas and staff welfare facilities.
- d) Sweeping, mopping, and maintaining floors and other surfaces, as appropriate to the type of surface and facility.
- e) Dusting and cleaning desks, tables, chairs, cupboards, shelves, windowsills and other furniture and fittings.
- f) Emptying waste bins, replacing bin liners, cleaning bins and transferring collected waste to designated waste collection points in accordance with DWF's waste management procedures.
- g) Replenishing hygiene and cleaning consumables, including toilet paper, hand soap, paper towels, and other agreed supplies.

The Service Provider shall develop and implement a comprehensive cleaning programme that specifies the cleaning activities, frequencies and methods for all facilities. The programme shall be submitted to DWF for review and approval before implementation and shall be updated as required.

3. TECHNICAL REQUIREMENTS AND/OR DELIVERABLES

The Service Provider shall be responsible for providing all personnel, equipment, materials and consumables necessary to perform the services in accordance with this RFQ and all applicable legislation.

3.1. Personal Protective Equipment

The Service Provider shall provide all required personal protective equipment (PPE) to its employees for the duration of the contract. This shall include, as a minimum:

- Steel capped safety boots
- Protective gloves
- Respiratory protection
- Snake gaiters
- Chemical-resistant PPE where required by the relevant Safety Data Sheet and risk assessment
- Any other PPE required by applicable occupational health and safety legislation or the Service Provider's risk assessment

All PPE shall be maintained in good condition. The Service Provider shall, at its own cost, replace any PPE that becomes worn, damaged, lost or otherwise unserviceable.

3.2. Compliance with Legislation

The Service Provider shall comply with all applicable South African legislation, including but not limited to:

- Occupational Health and Safety Act, 85 of 1993
- Labour Relations Act, 66 of 1995
- Basic Conditions of Employment Act, 1997 (Act 75 of 1997), and any applicable minimum wage requirements.
- National Environmental Management Act, 107 of 1998.
- Compensation for Occupational Injuries and Diseases Act, 130 of 1993
- Any other legislation applicable to the provision of service.

The Service Provider shall ensure that compliance with these requirements extends to all its employees, temporary employees, subcontractors and other personnel engaged in providing services to the Company.

3.3. Chemicals and Safety Data Sheets

- All chemicals and disinfectants used at DWF shall be suitable for their intended application and shall be appropriately labelled and stored.
- The Service Provider shall provide DWF with current Safety Data Sheets (SDSs) for all hazardous chemical products used on site.
- Chemical handling, storage, dilution, transportation and disposal shall be undertaken in accordance with the applicable SDS, manufacturer's requirements and South African legislation.
- No chemical product shall be introduced onto the site without prior approval from DWF where such approval is required.

3.4. Training and Competency

The Service Provider shall ensure that all personnel deployed to DWF are suitably trained and competent for the duties they perform.

Personnel shall receive, as applicable:

- Site induction;
- Biosecurity awareness training;
- Chemical handling training;
- Cleaning and hygiene training;
- PPE training;
- Emergency response awareness;
- Occupational health and safety training; and
- Any other training identified through the relevant risk assessments.

Training records shall be made available to DWF upon request.

3.5. Reporting and Documentation

The Service Provider shall ensure accurate, timely, and professional reporting of all cleaning and biosecurity activities, incidents, and overview. These shall include:

- Incident Reporting - All incidents must be reported immediately upon occurrence. An initial incident report shall be submitted within 1 hour, outlining key details and immediate actions taken. A detailed incident report shall be submitted within 24 hours, including full descriptions, supporting evidence, and preliminary recommendations.
- Investigation Reports - All serious or recurring incidents shall be formally investigated. A comprehensive investigation report shall be submitted within 3–5 working days, including root cause analysis, findings, and corrective actions.
- Monthly Reporting- A monthly performance report shall be submitted within 5 working days after month-end. The report shall include incident summaries, biosecurity activities performed,

Cleaning activities completed, chemicals used, staffing levels, performance, and recommendations.

The bidder shall provide templates for incident, investigation, and monthly reports as part of the bid submission. All reports must be submitted in electronic format (PDF) and maintained for audit purposes.

4. RFQ RESPONSE REQUIREMENTS

Potential Service Provider must provide the following details in their response:

1. **Company Profile** (Name, Address, Contact Person, Website, Years of Experience, Experience etc.)
2. **Technical Proposal** (Approach to the scope of work, methodologies, compliance with requirement etc.)
3. **Pricing Schedule** (Itemized cost structure, including labor, materials, and applicable taxes)
4. **References** (At least three references for similar work conducted)
5. **Company Registration Documents**
6. **BBBEEE Certificate/Sworn BBBEEE Affidavit**

5. EVALUATION CRITERIA

Only bids that have submitted the required documentation in Section 4: RFQ Response Requirements, will be evaluated based on the following criteria.

1. BBBEEE Scoring (30%)
 - Level 1 = 30%, Level 2 = 25%, Level 3 = 20%, Level 4 = 15%, Level 5 = 10%, Level 6 = 5%, Level 7+ = 0%

2. Technical Proposal (30%)

- None = 0%, Poor = 10%, Good = 20%, Very Good = 30%

3. Experience and references (20%)

- 5% for each credible reference letter, with a maximum of 20% total
- DWF reserves the right to verify references

4. Pricing (20%)

- Sliding scale calculation, the lowest (cheapest/best) priced technically acceptable potential Service Provider scores 20% and highest priced potential Service Provider scores 0%

6. SUBMISSION GUIDELINES

- **Deadline for Submission:** 13 November 2026
- **Submission Method:** Email response requirements (see Section 4) to rfq@dorperwindfarm.co.za. Only submissions via email shall be accepted.
- **Point of Contact:** rfq@dorperwindfarm.co.za
- **Clarification Requests Deadline:** all clarifications must be directed to rfq@dorperwindfarm.co.za by 06 November 2026

7. CONTRACT TERMS

- Contract will be for Thirty Six (36) months.
- The preferred Service Provider shall enter into a Service Level Agreement with DWF.
- Payment terms - 10 business days after each month end (subject to invoice and report).

8. GENERAL TERMS & CONDITIONS

- Dorper Wind Farm reserves the right, at its sole discretion, to accept or reject any RFQ response, in whole or in part, and reserves the right not to appoint or award any Service Provider without incurring any liability or obligation to provide reasons for such decision.
- Validity period of the quotations shall be 60 days
- Compliance with legal and contractual obligations shall be required throughout the contract period
- The Service Provider must provide a fixed and firm price that is inclusive of all costs. No price changes/increases will be allowed once the contract has been awarded. All exclusions must be noted